

## MINUTES

**ENGINEERING, OPERATIONS, AND BIOSOLIDS MANAGEMENT  
COMMITTEE MEETING  
INLAND EMPIRE UTILITIES AGENCY\*  
AGENCY HEADQUARTERS, CHINO, CA  
WEDNESDAY, AUGUST 11, 2010  
10:00 A.M.**

### **COMMITTEE MEMBERS PRESENT**

John Anderson  
Michael Camacho

### **STAFF PRESENT**

Martha Davis, Executive Manager of Policy Development  
Patrick Shields, Executive Manager of Operations  
Rosemary Alvarado, Supervising Contracts and Programs Administrator  
Kathleen Baxter, Supervising Contracts and Programs Administrator  
Jonathan Glazier, Enterprise Systems Services Manager  
Warren Green, Manager of Safety and Risk Management  
Majid Karim, Deputy Manager of Engineering  
Randy Lee, Manager of Operations  
Alex Lopez, Senior Financial Management Analyst  
Jeff Noelte, Deputy Manager of Technical Services  
Craig Parker, Manager of Engineering  
Craig Proctor, Pretreatment and Source Control Supervisor  
Christina Valencia, Manager of Financial Planning  
Robert Wallin, Contracts and Programs Administrator  
Jamal Zughbi, Senior Engineer  
April Woodruff, Board Secretary

The meeting was called to order at 10:02 a.m. There were no public comments received or additions to the agenda.

### **ACTION ITEMS**

The Committee:

- ◆ Approved the July 14, 2010, Engineering, Operations, and Biosolids Management Committee meeting minutes.
- ◆ Recommended that the Board:
  1. Award a contract to Viramontes Express for a not-to-exceed amount of \$75,000 for RP-5 SHF Digesters Cleaning, Project No. EN06020.27;
  2. Award a contract to Aqua-Store/Wesco for a not-to-exceed amount of \$36,383 for RP-5 SHF Digesters Cleaning, Project No. EN06020.27; and
  3. Authorize the Chief Executive Officer/General Manager to finalize and execute the contracts;

as a Consent Calendar Item on the August 18, 2010, Board meeting agenda.

◆ Recommended that the Board:

1. Deny the Bid Protest as submitted by Prominent Systems, Inc.;
2. Award a construct on contract for the RP-1 Odor Control Phase 1B Improvements, Project No. PL03006, to Coonstruction, Inc. for their low bid of \$224,000; and
3. Authorize the Chief Executive Officer/General Manager to execute the Contract;

as a Consent Calendar Item on the August 18, 2010, Board meeting agenda.

◆ Recommended that the Board:

1. Award the Chino Hills Recycled Water Reservoir Storage Agreement, for the not-to-exceed amount of \$2,000,000; and
2. Authorize the Chief Executive Officer/General Manager to finalize and execute the agreement;

as an Action Item on the August 18, 2010, Board meeting agenda.

**INFORMATION ITEMS**

The following information items were presented, received, and filed by the Committee:

- ◆ SAP Enterprise Systems Update
- ◆ Technical Services Update
- ◆ Operations Update

**COMMITTEE MEMBER COMMENTS**

There were no Committee member comments.

**COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS**

There were no requested future agenda items.

With no further business, the meeting adjourned at 10:41 a.m.

Respectfully submitted,

April Woodruff  
Board Secretary

\*A Municipal Water District

**APPROVED: SEPTEMBER 8, 2010**