

**MINUTES FOR THE
SPECIAL
FISCAL YEAR 2010/11 BUDGET
WORKSHOP
OF
THE BOARD OF DIRECTORS OF
THE INLAND EMPIRE UTILITIES AGENCY*
THURSDAY, MARCH 31, 2010
10:00 A.M.**

DIRECTORS PRESENT

John Anderson
Michael Camacho, Secretary/Treasurer
Terry Catlin, President
Gene Koopman
Angel Santiago, Vice President

STAFF PRESENT

Richard W. Atwater, Chief Executive Officer/General Manager
Martha Davis, Executive Manager of Policy Development
Tom Love, Executive Manager of Engineering
Patrick Sheilds, Executive Manager of Operations
Chris Berch, Manager of Planning and Environmental Compliance
Tina Cheng, Budget Officer
Michael Chung, Manager of Fiscal Management
Jason Gu, Grants Officer
LeAnne Hamilton, Senior Engineer
Paula Hooven, Financial Analyst
Majid Karim, Deputy Manager of Engineering
Cameron Langner, Manager of Contracts and Procurement
Chander Letulle, Deputy Manager of Operations
Craig Parker, Manager of Engineering
Jessica Sarmiento, Financial Analyst
Ryan Shaw, Associate Engineer
Christina Valencia, Manager of Financial Planning
Teresa Velarde, Manager of Internal Audit
Ernest Yeboah, Manager of Maintenance
April Woodruff, Board Secretary

OTHERS PRESENT

Eunice Ulloa, CBWCD

A Special Workshop of the Board of Directors of the Inland Empire Utilities Agency* was held at the office of the Agency, 6075 Kimball Avenue, Bldg. A., Chino, California on the above date.

President Catlin opened the workshop at 10:00 a.m., and Director Anderson led the pledge of allegiance to the flag. A quorum was present.

FISCAL YEAR 2010/11 BUDGET WORKSHOP

Chief Executive Officer/General Manager, Richard Atwater, gave a PowerPoint presentation on the FY 2010/11 Staffing. He highlighted the Proposed Staffing, Staffing Allocation, and Revised Agency-wide Organizational Chart. He emphasized the need to reduce labor costs through the continued reduction in the budgeted positions at the Agency (a reduction of over 8-10 percent during the next year), which is equivalent to a \$2 EDU increase.

Manager of Planning and Environmental Compliance, Chris Berch gave a PowerPoint presentation on the Ten-Year Capital Improvement Plan. He highlighted the Major Features of the draft TYCIP, Current Wastewater Flows, Raw Sewage Flow History, Recent Water Use and Wastewater Flow Trends, Raw Sewage Flow Forecast, New EDU Connection Member Agency Forecasts to Actual EDUs Connected, Treatment Capacity Utilization, Proposed TYCIP Capital Program Allocation, FY 2009/10 and FY 2011/12 Project Costs, and TYCIP Funding Sources.

The Financial Planning Department staff gave a PowerPoint presentation on the Fiscal Year 2010/11 Budget. Staff highlighted the key assumptions, Changes in Total TYCIP, FY 2010/11 Proposed Rate Increases, Key Assumptions Property Tax Revenues, Total Operating Revenue and Trend, Total Operating Expenses and Trend, Other Sources and Uses of Funds, Inter-Fund Loan Summary, and Total Ending Fund Balances. Staff reviewed the Regional Capital Improvement (RC) Fund, Regional Operation and Maintenance (RO) Fund, Recycled Water (WC) Fund, Non Reclaimable Water (NC) Fund, Recharge Water (RW) Fund, Water Resources (WW) Fund, and Administrative Services (GG) Fund.

With no further business, President Catlin adjourned the workshop at 11:25 a.m.

Secretary

APPROVED: APRIL 21, 2010