

**FINANCE, LEGAL, AND ADMINISTRATION
COMMITTEE MEETING
OF THE BOARD OF DIRECTORS
INLAND EMPIRE UTILITIES AGENCY*
AGENCY HEADQUARTERS, CHINO, CALIFORNIA
WEDNESDAY, SEPTEMBER 8, 2010
11:00 A.M.**

*Or immediately following the
Engineering, Operations, and Biosolids Management
Committee Meeting*

CALL TO ORDER

PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form which is available on the table in the Board Room. Comments will be limited to five minutes per speaker. Thank you.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

1. ACTION ITEMS

A. MINUTES

The Committee will be asked to approve the Finance, Legal, and Administration Committee meeting minutes of August 11, 2010.

B. BUDGET AMENDMENT FOR FY 2009/10 ENCUMBRANCE

It is recommended that the Committee/Board approve the amendment of Fiscal Year 2010/11 Budget for open encumbrances carried forward from FY 2009/10 in the amount of \$11,404,771.

C. ADDITION OF A SECONDARY INVESTMENT BANKING INSTITUTION

It is recommended that the Committee/Board approve staff's recommendation to add a secondary banking institution for the investment of surplus funds.

D. SODIUM BISULFITE CONTRACT AWARD

It is recommended that the Committee/Board:

1. Approve issuance of Contract No. 4600000787 to Basic Chemical Solutions, L.L.C. for supply of sodium bisulfate for up to a five-year period and an initial unit price of \$0.224/dry pound (delivered), plus tax; and
2. Authorize the Chief Executive Officer/General Manager to execute and issue said contract.

E. SURPLUS MANURE COLLECTION AND TRANSPORTATION EQUIPMENT

It is recommended that the Committee/Board:

1. Approve to surplus manure collection and transportation equipment, which is anticipated to have an aggregate value of greater than \$200,000;
2. Approve the sale of the surplus equipment to obtain best market value; and
3. Authorize the Chief Executive Officer/General Manager to enter into agreements to sell the equipment.

F. UNARMED UNIFORMED SECURITY GUARD AND PATROL SERVICES CONTRACT AWARD

It is recommended that the Committee/Board:

1. Approve the award of Contract No. 4600000788 with Universal Protective Services, unarmed uniformed security services, for a not-to-exceed amount of \$861,000, up to a five-year term; and
2. Authorize the Chief Executive Officer/General Manager to execute the contract.

G. PURCHASE OF GENERAL LIABILITY INSURANCE

It is recommended that the Committee/Board authorize the procurement of excess general, automobile, and public entity errors and omissions liability insurance for the period of October 1, 2010, to September 30, 2011, at a not-to-exceed amount of \$280,000.

H. **REGIONAL LANDSCAPE EVALUATION AND AUDIT PROGRAM FOR FY 2010/11**

It is recommended that the Committee/Board:

1. Approve Agreement No. 4600000771 with Chino Basin Water Conservation District to provide landscape evaluation and audit services for member agency residential and commercial retail water customers for a not-to-exceed amount of \$75,000; and
2. Authorize the Chief Executive Officer/General Manager to execute the Agreement.

2. **INFORMATION ITEMS**

A. **TREASURER'S REPORT OF FINANCIAL AFFAIRS FOR JULY 2010 (WRITTEN)**

B. **FY 2009/10 FOURTH QUARTER BUDGET VARIANCE AND PERFORMANCE GOALS UPDATES (WRITTEN)**

3. **COMMITTEE MEMBER COMMENTS**

4. **COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS**

5. **ADJOURN**

*A Municipal Water District

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909-993-1736), 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Proofed by: _____

DECLARATION OF POSTING

I, April Woodruff, Board Secretary of the Inland Empire Utilities Agency, A Municipal Water District, hereby certify that a copy of the agenda has been posted by 5:30 p.m. in the foyer at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA on Thursday, September 2, 2010.

April Woodruff